

Instructions for Submitting Manuscripts

to the International Journal of Pharmaceutical Compounding

Thank you for your interest in publishing in the *International Journal of Pharmaceutical Compounding (IJPC)*. We have outlined our author instructions below but invite you to contact us at any point in the writing process if you have additional questions. Please email us at lwilliams@ijpc.com or submissions@ijpc.com.

IJPC is indexed in *MEDLINE/PubMed*, *International Pharmaceutical Abstracts*, the *Cumulative Index to Nursing & Allied Health Literature (CINAHL) Print Index and Database*, *Chemical Abstracts*, and *Elsevier Bibliographic Databases*, including *Compendex*, *EMBASE*, *EMNursing*, *GEOBASE*, *Mosby Yearbooks*, *Scopus*, and other specialized niche databases and derivative products.

Authors are encouraged to submit manuscripts on any topic related to compounding in pharmacy for publication in *IJPC*. Examples of such topics include but are not limited to:

Accreditation/Certification	Hormone Replacement Therapy
Book/Literature Reviews	Immune Diseases
Cancer	Marketing
Case Reports/Case Studies	Mentoring
Clinical Compounding	Nonsterile/Sterile Compounding
Compatibility/Stability Studies	Ophthalmic
Compliance	Pain Management
Compounding Techniques and Technology	Pediatrics
Dental/Oral Health	Pharmaceutical Calculations
Dermatology	Quality Control
Diabetes	Regulatory/Legal Issues
Drug Disposal	Sports Medicine
Geriatrics	Unique Disease States
High Technology	Veterinary
Home Health Care	Wound Care
Hospice	

Information, manuscripts, and letters are reviewed by the editor and members of the editorial advisory board. Scientific manuscripts related to stability, compatibility, sterility, preservative effectiveness, etc., are submitted for peer review.

Where and What to Submit

Manuscripts should be sent electronically to LaVonn Williams at submissions@ijpc.com . The following information for “each” contributing author should be supplied with the manuscript:

- Name(s) (as it/they should be published)
- Educational degrees
- Company affiliations
- Job titles
- Complete mailing addresses
- Area codes and telephone number/secondary telephone numbers
- Area codes and fax numbers
- E-mail addresses

Any possible conflicts of interest pertaining to the content of the article should be explained in a cover letter. Should the article be published in *IJPC*, copyright is transferred to IJPC and permission for reprints, including all rights to publish in other publications, must be acquired from IJPC. A letter of permission to reprint is also required for materials that have been adapted from another source. Adapted materials must be accompanied by the credit line “Adapted from....”

Our readers may want to contact an author about their manuscript, therefore, at the end of the manuscript provide the person(s) to whom correspondence should be addressed and the contact information such as complete address and/or e-mail address.

How to Format Submissions

All manuscripts should be submitted in MS Word format following the specifications below:

- 1.5 Line spacing
- Unjustified right-hand margin
- 1-inch margins (top, bottom, left, right)
- Times New Roman in 12 point font
- Headings bolded with the first letter in each word capitalized
- All references, tables, and figures cited within the text in (Arabic) numerical order

- Manuscripts should have a word limit of no more than 2500

Manuscripts on a **Feature** subject should be divided into sections with relevant subheads, to include an abstract and a conclusion. **Scientific (Peer-reviewed)** manuscripts should be divided into the following sections:

- a title page,
- an abstract,
- text containing the following subheads:
 - Introduction,
 - Materials and Methods,
 - Results,
 - Discussion,
 - Conclusion,
 - References.

If applicable, provide any acknowledgment information. Figure and/or table titles and legends should be provided. Provide the name, city, and state of all manufacturers of equipment and drugs mentioned in all manuscripts, as well as the lot numbers of drugs and the model/serial numbers of equipment, etc.

References

Note: Do not submit references as footnotes or endnotes and do not use automatic numbering.

References should be numbered consecutively in the order in which they are cited in the text and should be listed at the end of the manuscript. **Duplicate references must be combined as 1 reference with the individual page numbers designated.** In cases of multiple authors, list only the first three authors and use “et al” to represent any additional coauthors. Only published articles should be cited as references. The information for unpublished citations should be shown beside the appropriate text. Below are reference examples:

Journals

Rose C, Ragan E, Williams JB Jr et al. Bacterial response to antibiotics: An overview of current therapies. *N Engl J Med.* 1999; 4(Suppl 2): 124–128.

Books

Trissel LA. *Trissel's Stability of Compounded Formulations*. 2nd ed. Washington, DC: American Pharmaceutical Association; 2000: 6–10.

Book Chapters

Rose C, Vail J, Williams KB et al. Renal failure: Signs and symptoms. In: Plaat JPS, Abling JE, Bright R et al, eds. *The Principles and Practice of Nephrology*. Vol. 2. 4th ed. Philadelphia, PA: BC Decker, Inc.; 1991: 367–403, 556, 616.

Website Addresses

Authors. *Officials to Shut Pharmacy*. [KTVU News Website.] July 6, 2001. Available at: [WEBSITE ADDRESS TO BE CITED HERE.] Accessed [Date information obtained from Website should be shown here (e.g., February 12, 2014)].

Personal Communications should be shown within the text as shown in this example:

[Following the applicable text (Dr. Holmes [or you may use their initials], personal communication via e-mail 2-22-2019.)]

Figures, Tables, and Photographs

If a figure is in graphic form or is a photograph, submit the figure as a high-resolution file saved in a MS Word, PDF, TIFF, or EPS format that can be easily edited. **Do not** submit the manuscript and/or figures and tables in a “locked” “read only” format, as this only delays the publication process. The e-mail should define clearly that a graphic or photo is attached. The image quality must be at least 300 dots per inch (dpi). **Do not** submit a low-resolution electronic image, such as a 72-dpi image that has been copied from or sized for a website.

Number figures consecutively with Arabic numerals in order of appearance in the text. Each figure should have an appropriate title. Submit explanations of any abbreviations that are used in a figure. Clearly define the x and y axes in the appropriate font, using Title format.

Tables should supplement but not duplicate the text and should be submitted without design.

Number tables consecutively with Arabic numbers in order of appearance in the text. An appropriate heading should be indicated. Submit explanations of any abbreviations that are used in a table. Explanatory matter should be designated with lower-case superscripted letters (a, b, c) in the order of appearance in the table. **Do not** place tables and figures in the body of your article

but at the end of the article after the “Address correspondence to” information. Indicate where within the text you prefer to have the table and/or figure inserted by making the notation “Insert Figure # (and/or) Table # here.”

Legends clearly explaining a submitted photograph should be provided, along with the source. Photographs in which an individual can be identified must be accompanied by written permission (a release) from the subject photographed. The release must state that the individual has consented to be photographed, waives the right of approval, and assigns copyright to *IJPC*.

May 2019